



I ASSERT THIS CASE IS NOT AT ISSUE (attach explanation)

ANY PARTY NOT IN AGREEMENT WITH THIS AT-ISSUE MEMORANDUM MUST, WITHIN 10 DAYS AFTER ITS SERVICE, SERVE AND FILE HIS OWN AT-ISSUE MEMORANDUM

Discovery commenced or completed:

Discovery remaining and date of anticipated completion:

I certify under penalty of perjury that the foregoing is true and correct and this certificate was executed on \_\_\_\_\_ at \_\_\_\_\_, California.

Attorney for \_\_\_\_\_ by \_\_\_\_\_

I concur:  
Attorney for \_\_\_\_\_ by \_\_\_\_\_

Attorney for \_\_\_\_\_ by \_\_\_\_\_

**UPON FILING OF AN AT-ISSUE MEMORANDUM, THE CLERK SHALL PLACE THE MATTER FOR TRIAL READINESS CONFERENCE ON THE NEXT LAW AND MOTION CALENDAR WHICH IS MORE THAN 20 DAYS AFTER RECEIPT OF THE MEMO. PRIOR TO THE TRIAL READINESS CONFERENCE, COUNSEL MAY ARRANGE ACCEPTABLE TRIAL DATES THROUGH THE COURT CLERK. PRETRIAL, SETTLEMENT CONFERENCE, AND TRIAL DATES WILL BE SET AT THE TRIAL READINESS CONFERENCE.**

**IN EVERY CASE A MANDATORY SETTLEMENT CONFERENCE WILL BE SET AT THE TRIAL READINESS CONFERENCE.**

**FOLLOWING THE TRIAL READINESS CONFERENCE, THE CLERK SHALL MAIL NOTICE OF TRIAL PURSUANT TO RULE 221, CALIFORNIA RULES OF COURT, UNLESS SUCH NOTICE HAS BEEN WAIVED.**

PROOF OF SERVICE BY MAIL

I served the At-Issue Memorandum by depositing a copy(ies) thereof (enclosed in sealed envelope(s), postage prepaid) in the United States mail, addressed to each party or to his attorney as shown in such memoranda, on \_\_\_\_\_ at \_\_\_\_\_, California.

At the time of service, I was at least 18 years of age, a United States Citizen (employed/residing) \_\_\_\_\_ in the county where the mailing occurred and not a party to the action.

My (residence/business) address is:

I declare under penalty of perjury that the foregoing is true and correct and this declaration was executed on \_\_\_\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
(Type or print name)

\_\_\_\_\_  
(Signature of declarant)